

RFT-2025-180 - Construction of a New Fire Station

Bidders must review the Part 3 - Scope of Work and complete the following:

SCHEDULE 1A – **MANDATORY** SUBMISSION FORMS

- FINANCIAL BID FORM - Online Form (Note: 3 Pricing Tables)
- SUBCONTRACTOR FORM - Online Form
- FORM OF OFFER - Online Form

BID SECURITY AND AGREEMENT TO BOND - UPLOADS

All submission forms, and all fields within the submission forms, must be completed in full. Any failure of a Bid or a Bidder to meet the requirements of this RFT may result in disqualification of the Bidder or rejection of its Bid at the Town's sole discretion. Bids that are incomplete, conditional, illegible or obscure, may be rejected.

It is the Bidder's responsibility to seek clarification, ask for information needed to submit responsive bid that is not included in the RFT, and to ask questions in respect of any part of this RFT that it determines is unclear or that is, or appears to be, erroneous before submitting its Bid. All questions, requests for clarification or request for changes to the RFT must be made by the Questions Deadline specified on the cover page and must be submitted via the Bidding System as instructed on the cover page.

Schedule of Prices

*Denotes a "MANDATORY" field

Table 1 - Summary of Divisional Lump Sum Pricing

FINANCIAL BID FORM

FINANCIAL BID / BASIS OF PAYMENT

Bidders must complete the table(s) below and submit this completed form as their Financial Bid. Do not include applicable sales taxes.

The prices shall be fixed for the term of the Contract and except as expressly stated, the prices are firm, all-inclusive rates including all labour, materials, overhead, profit, tariffs, taxes and all other costs associated with providing all the work, and carrying out the activities outlined in the Scope of Work and the Contract.

The Total Contract Price (Sum of Tables 1 and 2 below) will be used for the purposes of evaluating the lowest bid. Prices are in Canadian Dollars.

Price ranges are not permitted. If price ranges are proposed, the Financial Bid evaluation will be based on the highest price in the price range.

Excluding Sales Tax.

Description	Quantity	Price (Exclude Sales Tax) *	Extended Price
DIVISION 01 - GENERAL REQUIREMENTS	1		
DIVISION 02- EXISTING CONDITIONS	1		
DIVISION 03 - CONCRETE	1		
DIVISION 04 - MASONRY	1		
DIVISION 05 - METALS	1		
DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES	1		
DIVISION 07 - THERMAL AND MOISTURE PROTECTION	1		
DIVISION 08 - OPENINGS	1		
DIVISION 09 - FINISHES	1		
DIVISION 10 - SPECIALTIES	1		
DIVISION 14 – CONVEYING EQUIPMENT	1		
DIVISION 21 – FIRE SUPPRESSION	1		
DIVISION 22 - PLUMBING	1		
DIVISION 23 –HEATING, VENTILATION & AIR-CONDITIONING (HVAC)	1		
DIVISION 26 - ELECTRICAL	1		
DIVISION 31 - EARTHWORK	1		
DIVISION 32 - EXTERIOR IMPROVEMENTS	1		
Subtotal:			

Table 2 - Summary of Cash Allowances

Table 2: Summary of Cash Allowances : Include in the Total Contract Price the following Cash Allowance items as detailed in **Division 01- General Requirements, Section 01 21 00 – Article 2 – Cash Allowance(s)**.

Excluding Sales Tax.

Description	Total
2.9.1 Testing & Inspection	\$ 170,000.00
2.9.2 Hydro Connection Fee and Transformer	\$ 50,000.00
2.9.3 Interior & Exterior Signage - Door & Room Labels, Occupancy Restrictions, all interior signage requirements, wall lettering & number including power requirements, if not noted on tender package	\$ 120,000.00
2.9.4 IT/FF&E requirements of the Owner	\$ 100,000.00
2.9.5 Door Hardware. See Division 08-Openings Section 08 70 00 in the specifications.	\$ 150,000.00
2.9.6 Window Blinds	\$ 100,000.00
2.9.7 Owner's Coordinated Items	\$ 25,000.00
2.9.8 Installation of existing SCBA filling station equipment	\$ 60,000.00
Subtotal:	\$ 775,000.00

Table 3 - Summary of Provisional Items Pricing

PROVISIONAL PRICING – NOT INCLUDED IN EVALUATED TOTAL CONTRACT PRICE (BASE BID PRICE)

Include a price for each of the following Provisional items.

Excluding Sales Tax.

Note to Bidders:

Provisional items described in the table below are optional purchases.

Item	Unit of Measure	Price (exclude sales tax) *
Three concrete pads in the gravel training area. DIVISION 32 - EXTERIOR IMPROVEMENTS - as noted on drawing A-104 Site Plan Details, (1. Concrete Pad).	Lump Sum	
Two concrete pads at the front and back of the apparatus bays doors. DIVISION 32 - EXTERIOR IMPROVEMENTS - as noted on drawing A-104 Site Plan Details, (2. Concrete Pad).	Lump Sum	

Summary Table

Bid Form	Amount
Table 1 - Summary of Divisional Lump Sum Pricing	
Table 2 - Summary of Cash Allowances	\$ 775,000.00
Subtotal Contract Amount:	

Sub-Contractors

List of Proposed Subcontractors

Bidders should include the name of each proposed subcontractor. The Bidder shall make an entry against each sub-trade listed, either by naming the proposed sub-contractor or by entering “by own forces”, whichever applies.

If in addition, the Bidder proposes to sublet a part of the Work which is not listed below, they shall add the sub-trade and the proposed sub-contractor’s name to the list.

List all sub-contractors that will carry out any part of the Contract and shall show the type and value of Work for which each subcontractor will be responsible. The Town has the right to reject any of the subcontractors so named. In this event, the Contractor will be expected to arrange to have the proposed Work done by such other subcontractor as may be approved by the Town. Only one name shall be shown for each sub-trade. The Contractor shall not be allowed to substitute other subcontractors in place of those named in the Tender without written approval from the Town.

Sub-Trade *	Name of Subcontractor *	Value of Subcontractor Work *

Documents

It is your responsibility to make sure the uploaded file(s) is/are not defective or corrupted and are able to be opened and viewed by the Town.

If the attached file(s) cannot be opened or viewed, your Bid submission may be rejected.

BONDING UPLOAD SECTION

Bidders shall submit their Bid Security and/or Agreement to Bond in accordance with the instructions in the solicitation document.

Please ensure the uploaded file(s) is/are not defective or corrupted and are able to be opened and viewed by the Town.

Bid security must be in the form of a digital bid bond in an electronically verifiable and enforceable (e-Bond) format. The digital bid bond must be uploaded in the Bidding System and must be accompanied by all instruction details necessary for accessing the verification process.

If the attached file(s) cannot be opened or viewed, your Bid submission may be rejected.

The following Digital Bid Security & Agreement to Bond documents are required:

Bid Security - Yes 10% of the Total Contract Price stated on the Financial Bid Form (Sum of Table 1 & 2).

Agreement to Bond - Yes

The following shall be required from the lowest compliant bidder awarded the Contract:

Performance Bond - 50% of the Total Contract Price stated on the Financial Bid Form (Sum of Table 1 & 2).

Labour/ Materials Payment Bond - 50% of the Total Contract Price stated on the Financial Bid Form (Sum of Table 1 & 2).

- Bid Security * (mandatory)
- Agreement to Bond * (mandatory)

Addenda, Terms and Conditions

Acknowledgement of Town 's Limitation of Liability

Without limiting the language of the limitation of liability in the Bid Process Terms and Conditions, the Bidder acknowledges that the Town's liability to the Bidder and the aggregate amount of damages recoverable against the Town for any matter relating to or arising from an action or claim in tender law, administrative law, Standing Offer Agreement, warranty, equity, negligence, or otherwise in connection with this procurement, including any action or claim arising from the acts or omissions, negligent or otherwise, of the Town, shall be no greater than the lesser of (a) Bid preparation costs that the Bidder seeking damages from the Town can demonstrate and (b) one thousand dollars (\$1,000) Canadian.

Offer

The Bidder has carefully examined the Town's tender documents and clarified any ambiguities prior to finalizing its Bid. By submitting its Bid, the Bidder agrees to the terms, conditions and provisions of the tender documents and offers to provide the goods and/or services (as applicable) in accordance therewith based on the information in Bidder's Bid.



I/WE have authority to submit this bid on behalf of the Bidder.

The Bidder shall declare any potential conflict of interest that could arise from bidding on this Bid. Do you have a potential conflict of interest?

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document

Please check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
There have not been any addenda issued for this bid.		