



**THE CORPORATION OF THE TOWN OF
WHITCHURCH-STOUFFVILLE**

REQUEST FOR TENDER – WS-RFT-25-061

**General Contracting Services for New Fire and
Paramedics Response Station**

**Date of Release of RFT: August 12, 2025
RFT Closing Date – September 9, 2025**

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PART 1 INVITATION AND SUBMISSION INSTRUCTIONS

1.1 Invitation to Bidders

This Request for Tenders (the “**RFT**”) is an invitation by The Town of Whitchurch-Stouffville (the “**Town**”) to prospective bidders to submit bids for General Contracting Services for New Fire and Paramedics Response Station as further described in Section A of the RFT Particulars (Appendix A) (the “**Work**”).

The following is a list of prequalified bidders that have been approved to submit bids in response to this RFT under Request for Prequalification No. WS-RFPQ- 24-063:

- General Contractors:
 - 1) Remo General Contracting Ltd.
 - 2) Aquicon Construction Co. Ltd.
 - 3) Pegah Construction Ltd.
 - 4) Percon Construction Inc
 - 5) M.J. Dixon Construction Limited
 - 6) Chandos Construction LP
 - 7) Pomerleau Inc.

Any bids received from bidders not listed above shall be rejected from further consideration.

- Town's Consultants:
 - 1) Thomas Brown Architects Inc – Prime Design Consultant / Contract Administrator
 - 2) Jones Lang LaSalle Real Estate Services, Inc. – Commissioning Agent

1.2 Communications with the Town

To contact the Town in relation to this RFT, bidders must register for this bid opportunity in the Town's bidding system at <https://townofws.bidsandtenders.ca/Module/Tenders/en> (“**Bidding Website**”) and initiate communication electronically using the ‘Submit a Question’ function. The Town will not accept communications from bidders by any other means except as specifically stated in the RFT.

Bidders and their representatives are not permitted to contact any employees, officers, agents, consultants, elected or appointed officials or other representatives of the Town in connection with this RFT, other than the Town's Procurement Representative identified in the Bidding Website. Bidders should only contact the Procurement Representative where specifically instructed to in this RFT. Failure to adhere to this

rule may result in the disqualification of the bidder and the rejection of their bid.

1.3 RFT Timetable

Refer to the Bidding Website for a list of key dates in this RFT process. The dates may be changed by the Town at any time, in its sole discretion.

1.4 Site Visit / Information Meeting

Bidders are invited to attend a site visit / information meeting to be held on the date, time and place set out on the Bidding Website. Attendance is recommended but not mandatory.

Bidders are encouraged to submit any questions to the Town using the 'Submit a Question' feature on the Bidding Website a minimum of three (3) business days before the site visit / information meeting.

Bidders are prohibited from the use of any technology, including without limitation artificial intelligence, to record the content of any site visit / information meeting without prior written authorization from the Procurement Representative. Failure to adhere to this rule may result in the disqualification of the bidder and the rejection of their bid.

1.5 Electronic Submissions

Bids must be submitted electronically through the Bidding Website. Any bids not received through the Bidding Website will not be accepted by the Town and will be returned to the bidder unopened.

Bidders must have a bidding system vendor account and be registered as a plan taker for this procurement, which will enable them to download the RFT documents and addenda, receive notifications, and submit their bids electronically through the Bidding Website.

1.6 Submission Deadline

Bids must be submitted, and received by the Town, on or before the bid closing date and time indicated on the Bidding Website (the "**Submission Deadline**"), which will be determined by the Bidding Website clock. Bidders are cautioned that the timing of their submission is based on when the bid is received in the Bidding Website, not when it is submitted by the bidder.

As transmission can be delayed due to internet traffic, file transfer size, transmission speed or other technical factors, the Town recommends that bidders allow sufficient time to upload their bid and to resolve any issues that may arise.

Bidders will receive a confirmation email from the Bidding Website once they have successfully submitted their bid. Bidders should not consider their bid to have been submitted until they have received the confirmation email.

The Town accepts no responsibility if the bidder is unable to submit its bid before the

Submission Deadline, for any reason whatsoever, including computer system failures of either the bidder or the Town's service provider. The bidder agrees that the Town shall have no liability for delays caused by internet/network traffic, degraded operation or failure of any computer system element including, but not limited to, any computer system, power supply, telephone or data connection or system or software or browser of any type whatsoever.

1.7 Amendment of Bid

Bidders may amend their bids prior to the Submission Deadline.

To amend a bid after it has been submitted, the bidder must withdraw its bid from the Bidding Website, make the necessary revisions, and resubmit its bid before the Submission Deadline.

The bidder is solely responsible for ensuring that the amended bid is received in the Bidding Website by the Submission Deadline.

1.8 Withdrawal of Bid

Bidders may withdraw their bid at any time prior to the Submission Deadline.

To withdraw a bid prior to the Submission Deadline, the bidder must withdraw their bid through the Bidding Website.

Bidders are not permitted to withdraw bids after the Submission Deadline.

1.9 Irrevocability Period

Bids shall be irrevocable for a period of 90 Business days after the Submission Deadline.

1.10 Contact for Technical Issues

Bidders that encounter technical issues with the Bidding Website should contact technical support at bids&tenders™ via email at support@bidsandtenders.ca and copy the Procurement Representative.

[End of Part 1]

PART 2 EVALUATION AND SELECTION

The Town will conduct the evaluation of bids in the following stages:

2.1 Stage I – Mandatory Submission Requirements

Stage I will consist of a review to determine which bids comply with all of the mandatory submission requirements as set out in Section C of the RFT Particulars (Appendix A).

Other than inserting the information requested on the mandatory submission forms set out in the RFT, a bidder may not make any changes to any of the forms. Any bid containing any such changes, whether on the face of the form or elsewhere in the bid, may be disqualified at the Town's sole discretion.

Bids that do not meet all of the mandatory submission requirements will be rejected.

2.2 Stage II – Evaluation

Stage II will consist of the following sub-stages:

2.2.1 Mandatory Technical Requirements

The Town will review the bids to determine whether the mandatory technical requirements as set out in Section D of the RFT Particulars (Appendix A) have been met. Questions or queries on the part of the Town as to whether a bid has met the mandatory technical requirements will be subject to the verification and clarification process set out in subsection 2.2.2.

Bids that do not meet all of the mandatory technical requirements will be rejected.

2.2.2 Verify, Clarify, and Supplement

The Town may, in its sole discretion, request further information from the bidder or third parties in order to verify, clarify, or supplement the information provided in the bid.

2.3 Stage III – Pricing

Stage III will consist of evaluating the submitted prices for each compliant bid in accordance with the evaluation method set out in Appendix B - Pricing. The evaluation of pricing will be undertaken after the evaluation of mandatory requirements has been completed.

2.4 Stage IV – Selection of Lowest Compliant Bidder

2.4.1 Selection of Lowest Compliant Bidder

Subject to the reserved rights of the Town, the compliant bidder with the lowest price will be selected to enter into a contract with the Town for the provision of the Work. In the event of a tie the selected bidder will be determined in accordance with the Town's Tied Bid Procedure.

2.4.2 Notice of Award

The Town will notify the selected bidder, in writing, that its bid has been accepted.

The selected bidder shall satisfy all of the pre-conditions of award specified in Section E of the RFT Particulars (Appendix A), within 8 business days of the Town's request. This provision is solely for the benefit of the Town and may be waived by the Town.

2.4.3 Failure to Satisfy Pre-Conditions of Award

If the selected bidder fails to satisfy any of the pre-conditions of award listed in Section E of the RFT Particulars (Appendix A) within 8 business days of the Town's request, the Town may, without incurring any liability, proceed with the selection of another bidder and pursue all other remedies available to the Town.

[End of Part 2]

PART 3 TERMS AND CONDITIONS OF THE RFT PROCESS

3.1 General Information and Instructions

3.1.1 RFT Incorporated into Bid

All provisions of the RFT are deemed to be accepted by the bidder and incorporated into its bid. A bidder who submits conditions, options, variations or contingent statements inconsistent with the terms set out in the RFT, including the terms of the contract attached as Appendix C, either as part of its bid or after receiving notice of selection, may be disqualified. If a bidder is not disqualified despite such changes or qualifications, the provisions of the RFT, including the contract attached as Appendix C, will prevail over any such changes or qualifications in the bid.

3.1.2 Bidders to Follow Instructions

Bidders should structure their bids in accordance with the instructions in the RFT. Where information is requested in the RFT, bids should reference the applicable section numbers of the RFT.

3.1.3 Bids in English

Bids shall be in English only.

3.1.4 No Incorporation by Reference

The entire content of a bid should be submitted in a fixed format, and the content of websites or other external documents referred to in a bid but not attached will not be considered to form part of the bid.

3.1.5 Past Performance

In the selection process, the Town may consider the bidder's past performance or conduct on previous contracts with the Town.

3.1.6 Information an Estimate

Any quantities shown or data contained in the RFT are estimates only, and are for the sole purpose of indicating the general scale and scope of the Work. It is the bidder's responsibility to obtain all information necessary to prepare a bid in response to this RFT.

3.1.7 Errors and Omissions

The Town shall not be held liable for any errors or omissions in the RFT. While the Town has used reasonable efforts to ensure an accurate representation of information in the RFT, the information contained in the RFT is supplied solely as a guideline for bidders. The Town does not guarantee or warrant that the information is accurate, comprehensive or exhaustive. Nothing in the RFT is intended to relieve bidders from forming their own opinions and conclusions with respect to the matters addressed in the RFT.

3.1.8 Bidders to Bear Their Own Costs

Bidders shall bear all costs associated with or incurred in preparing and presenting their bid including, if applicable, costs incurred for interviews or demonstrations.

3.1.9 Bid to be Retained by the Town

The Town will not return the bid or any accompanying documentation submitted by a bidder.

3.1.10 No Guarantee of Volume of Work or Exclusivity of Contract

The Town makes no guarantee of the value or volume of Work that may be required. Any contract entered into as a result of this RFT will not be an exclusive contract for the provision of the described Work. The Town may contract with others for work that is the same as or similar to the Work or may obtain such work internally.

3.1.11 Procurement Bylaw

Bids will be called, received, evaluated, accepted and processed in accordance with the Town's Procurement Bylaw and all applicable protocols (the "**Bylaw**"), as amended or replaced from time to time. By submitting a bid, the bidder agrees to be bound by the terms and conditions of the Bylaw.

3.1.12 Suspended Suppliers

The Town will not open bids received from bidders that are suspended pursuant to the [Vendor Performance System \(VPS\) Guide](#).

3.2 Blackout Period

Bidders shall not initiate communication with any Town official, consultant or employee with respect to this RFT from the Submission Deadline up to, and including, the date that the contract has been awarded (the "**Blackout Period**") or the RFT has been cancelled. Any communication initiated by a bidder during the Blackout Period to any Town official, consultant or employee other than the Procurement Representative may be grounds for disqualifying the offending bidder from consideration for the award of this or any future Town procurements.

3.3 Questions and Clarifications

If a bidder finds discrepancies or omissions in the RFT, or is in doubt as to its meaning, the bidder shall direct its questions, or seek additional information, in writing using the 'Submit a Question' function on the Bidding Website on or before the question deadline indicated on the Bidding Website (the "**Question Deadline**"). It is the responsibility of the bidder to seek clarification on any matter it considers to be unclear. The Town is not responsible for any misunderstanding on the part of the bidder concerning this RFT or its process.

The Town shall make reasonable efforts to provide bidders with written responses to questions that are submitted during the RFT process, subject to the provisions of this section.

Questions and answers will be distributed in the form of an addendum. The Town may, in its sole discretion:

- I. edit question(s) for clarity;
- II. exclude questions that are either unclear, irrelevant or inappropriate;
- III. answer similar questions from various bidders only once; and
- IV. not answer questions received after the Question Deadline.

3.4 All New Information by Way of Addenda

All amendments, new information, and clarifications to the RFT will be posted to the Bidding Website in the form of an addendum.

No employee or agent of the Town is authorized to amend or waive the requirements of this RFT in any way unless the amendment or waiver is issued in an addendum. Under no circumstances shall bidders rely upon any information or instructions from the Town, its employees, or its agents, unless the information or instructions are provided in writing in the form of an addendum.

The Town will notify bidders of the issuance of addenda via email. The onus remains with bidders to ensure that they have downloaded all addenda prior to submitting their bid. The Town will not be liable for misdirected notices of addenda resulting from a bidder's failure to update its contact information in the Bidding Website or check for addenda prior to submitting its bid, or for any other reason.

Bidders shall acknowledge receipt of all addenda in the Bidding Website prior to submitting their bid. Bids that do not contain evidence of receipt of all addenda will be deemed to be "incomplete" and will not be accepted in the Bidding Website.

If an addendum is issued after a bidder has submitted its bid, the Bidding Website will change the status of their submission to "incomplete" and the bidder will be required to acknowledge the addendum and resubmit its bid prior to the Submission Deadline. The Town recommends that after submitting its bid, the bidder regularly checks for addenda up until the Submission Deadline.

3.5 Notification and Debriefing

3.5.1 Notification to Other Bidders

Once the selected bidder has satisfied all of the pre-conditions of award listed in Section E of the RFT Particulars (Appendix A) the other bidders will be notified by public posting of the outcome of the procurement process on the Bidding Website.

3.5.2 Procurement Debriefing

Bidders may request a debriefing in accordance with the Bidder Dispute and Debrief Guide

3.5.3 Procurement Dispute Process

If a bidder wishes to challenge the procurement process, it should provide written

notice to the Procurement Representative in accordance with the Bidder Dispute and Debrief Guide

3.6 Conflict of Interest and Prohibited Conduct

3.6.1 Conflict of Interest

For the purposes of this RFT, the term “**Conflict of Interest**” includes, but is not limited to, any situation or circumstance where:

- (a) in relation to the procurement process, the bidder has an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage, including but not limited to:
 - (i) having, or having access to, confidential information of the Town that is not available to other bidders;
 - (ii) having been involved in the development of the RFT, including having provided advice or assistance in the development of the RFT;
 - (iii) receiving advice or assistance in the preparation of its bid from any individual or entity that was involved in the development of the RFT;
 - (iv) communicating with any person with a view to influencing preferred treatment in the procurement process (including but not limited to the lobbying of decision makers involved in the procurement process); or
 - (v) engaging in conduct that compromises, or could be seen to compromise, the integrity of the open and competitive procurement process or render that process non-competitive or unfair; or
- (b) in relation to the performance of its contractual obligations under a contract for the Work, the bidder's other commitments, relationships, or financial interests could, or could be seen to:
 - (i) exercise an improper influence over the objective, unbiased, and impartial exercise of its independent judgement; or
 - (ii) compromise, impair or be incompatible with the effective performance of its contractual obligations.

Bidders shall declare in their bid all Conflicts of Interest or any situation that may reasonably be perceived as a Conflict of Interest.

3.6.2 Disqualification for Conflict of Interest

The Town may disqualify a bidder for:

- (a) any conduct, situation or circumstances determined by the Town, in its sole discretion, to constitute a Conflict of Interest or perceived Conflict of Interest; or
- (b) failure to disclose a Conflict of Interest in its bid.

3.6.3 Bidders Not to Communicate with Media

Bidders must not at any time directly or indirectly communicate with the media in relation to this RFT or any contract entered into pursuant to this RFT without first obtaining the written permission of the Purchasing Representative.

3.6.4 No Lobbying

Bidders, including their subcontractors, consultants, agents, officials and employees, shall not engage in any form of political or other lobbying whatsoever with respect to influencing the outcome of this procurement process. This anti-lobbying clause extends to all members of Town Council and municipal councillors within the Town, their respective staff members and their appointees, and members of the Town's consulting and RFT evaluation teams.

This anti-lobbying clause extends from the release date of this RFT until the date and time when a contract for the Work has been awarded or alternatively, when the procurement process has been terminated.

This section shall not be construed as prohibiting any activity which is duly authorized as part of the procurement process, including meetings, interviews, tours of facilities or presentations, which activities may include the participation of Council members from the Town.

3.6.5 Illegal or Unethical Conduct

Bidders must not engage in any illegal business practices including, but not limited to, activities such as bid-rigging, price-fixing, bribery, fraud, coercion, or collusion. Bidders must not engage in any unethical conduct, including lobbying (as described above) or other inappropriate communications; offering gifts to any employees, officers, agents, elected or appointed officials, or other representatives of the Town; deceitfulness; submitting bids containing misrepresentations or other misleading or inaccurate information; or any other conduct that compromises or may be seen to compromise the competitive procurement process.

3.6.6 Past Performance or Past Conduct

The Town may prohibit a bidder from participating in this procurement process based on past performance or based on inappropriate conduct in a prior procurement process including, but not limited to, the following:

- (a) illegal or unethical conduct as described above;
- (b) its refusal to honour its submitted pricing or other commitments; or
- (c) any conduct, situation or circumstance determined by the Town, in its sole discretion, to have constituted an undisclosed Conflict of Interest.

3.6.7 Misleading Information

Any bids which contain information which the Town deems, in its sole discretion, to be inaccurate or misleading, shall be rejected, whether or not the bidder intended to include the inaccurate or misleading information. This stipulation shall survive the termination of the procurement process and, should the Town determine, at a later date, that any information contained in a bid which is or was inaccurate or misleading,

the Town reserves the right to disqualify any bidder from the process at any time, including at any time prior to award of the contract and in the event that a contract was awarded, may terminate the contract for cause. Such bidder shall not have any claims against the Town for any disqualifications or terminations of contracts made pursuant to this provision.

3.6.8 Disqualification for Prohibited Conduct

The Town may disqualify a bidder, rescind a notice of selection, or terminate a contract subsequently entered into if the Town determines that the bidder has engaged in any conduct prohibited by this RFT.

3.7 Confidential Information

3.7.1 Confidential Information of the Town

All information provided by, or obtained from, the Town in any form in connection with this RFT, either before or after the issuance of this RFT:

- (a) is the sole property of the Town and must be treated as confidential;
- (b) must not be used for any purpose other than replying to this RFT and the performance of any subsequent contract for the Work;
- (c) must not be disclosed without prior written authorization from the Purchasing Representative; and
- (d) must be returned by the bidder to the Town immediately upon the request of the Town.

3.7.2 Confidential Information of Bidder

Bids shall be submitted by the bidder on the understanding that the bid will become the property of the Town and may be made public by the Town with notice to the bidder involved.

A bidder should identify any information in its bid or any accompanying documentation which has been supplied in confidence for which confidentiality is to be maintained by the Town. The confidentiality of such information will be maintained by the Town, except as otherwise required by law or by order of a court or tribunal.

Bidders are advised that their bids will, as necessary, be disclosed, on a confidential basis, to advisers retained by the Town to advise or assist with the RFT process, including the evaluation of bids.

Bidders shall submit any questions about the collection and use of personal information pursuant to this RFT to the Purchasing Representative.

3.8 Reserved Rights and Limitation of Liability

3.8.1 Town's Rights Under this RFT

The Town may, at any time during the procurement process:

- (a) elect not to proceed with the RFT;
- (b) alter the timetable, the procurement process or any other aspect of this RFT;
- (c) elect not to proceed with the Work in its entirety;
- (d) decline to evaluate any bid that, in the Town's opinion, is incomplete, obscure or does not contain sufficient information to carry out a reasonable evaluation;
- (e) retain for consideration any bid which fails to comply with this RFT in any manner, either in respect of the content of the bid submitted or the manner of its submission, and may select as the selected bidder a bidder submitting such a non-compliant bid;
- (f) reject a bid that:
 - (i) fails to comply, in a material way, with the technical requirements of the RFT, as identified in the RFT Particulars (Appendix A);
 - (ii) is incomplete, conditional, or restricted or altered in a way that is not acceptable to the Town; or
 - (iii) includes pricing which the Town deems, in its sole discretion, to be unbalanced;
- (g) reject any or all of the bids, including without limitation, the bid with the lowest cost;
- (h) accept any bid that the Town, in its sole discretion, deems appropriate;
- (i) if only one bid is received, elect to accept or reject it; and/or
- (j) if only one compliant bid is received and the bid is over budget, elect to enter into negotiations with the bidder for the purpose of awarding a contract that is within budget, which may include amending the scope of the Work.

For the purposes of clause (f)(iii) of this subsection 3.8.1, "unbalanced" means the price submitted, whether it be the total price or a price for an item, part, section or division, does not reflect reasonable, anticipated costs for the required labour, equipment and materials, plus a reasonable proportionate share of the bidder's anticipated overhead and profit, or the bid creates a reasonable doubt that its acceptance will result in the lowest actual cost to the Town.

If the Town does not receive any bid satisfactory to the Town, in its sole discretion, the Town reserves the right to proceed in any manner it deems appropriate, including negotiating with any one or more persons whatsoever, including one or more of the bidders.

3.8.2 Limitation of Liability

By submitting a bid, the bidder:

- (a) agrees that neither the Town nor any of its employees, officers, agents, elected or appointed officials, advisors, or representatives will be liable, under any circumstances, for any claim arising out of this RFT process including, but not limited to, the bidder's costs incurred in preparing its bid, loss of profits, loss of opportunity, or for any other

claim; and

- (b) waives any claim for compensation of any kind whatsoever, including claims for the bidder's costs incurred in preparing its bid, loss of profit or loss of opportunity by reason of the Town's decision to not accept a bid, to enter into an agreement with any other bidder, or to cancel this RFT process, and the bidder shall be deemed to have agreed to waive such right or claim.

3.9 Trade Agreements

Procurements falling within the scope of the Canada-European Union Comprehensive Economic and Trade Agreement, the Canada-UK Trade Continuity Agreement, the Canadian Free Trade Agreement or the Trade and Cooperation Agreement between Quebec and Ontario are subject to such agreements.

3.10 Governing Law and Interpretation

The terms and conditions of the RFT process:

- (a) are intended to be interpreted broadly and independently (with no particular provision intended to limit the scope of any other provision);
- (b) are non-exhaustive and shall not be construed as intending to limit the pre-existing rights of the Town; and
- (c) are to be governed by and construed in accordance with the laws of the province of Ontario and the federal laws of Canada applicable therein.

[End of Part 3]

PART 4 FORM OF AGREEMENT

4.1 General Information and Instructions

The contract to be executed between the Town and the Successful Contractor shall be the CCDC 2 – 2020 Stipulated Price Contract, as amended by Appendix C – Amendments to CCDC 2 Stipulated Price Contract 2020, included in this RFT.

The Successful Contractor shall be responsible for purchasing a copy of the CCDC 2 – 2020 contract, including the applicable copyright seal, if required.

Following the award, the Successful Contractor, Town staff, and the Architect will collaborate to complete the contract documentation. Execution of the contract will be contingent upon the incorporation of the Town's amendments, and no modifications to these conditions will be permitted unless expressly agreed to in writing by the Town.

[End of Part 4]

PART 5 PREVIEW ONLINE BIDDING SYSTEM SCHEDULES

Please find below a preview only of certain schedules (collectively, "Schedules") that will need to be completed online only through the Bidding System by Bidders as part of their Bid submission.

The Bidder acknowledges that the preview below is provided as a courtesy only (to assist the Bidder in determining the size and scope of the project, etc.) and shall not be relied upon in any way.

Please note that the Schedules shown below are subject to change/addition/deletion by addendum(s) issued by the Town. Following the issuance of each addendum, such changes may be reflected in the electronic Schedules to be completed but will not be reflected in this document. It is the Bidder's responsibility to review all addendums and ensure that their Bid is submitted based on the current requirements.

For greater certainty, the Bidder shall submit their Bid by completing all Schedules and fields in the online Bidding System. Any Bid submitted on the basis of the preview Schedules below may in the Owner's sole discretion, be disqualified and rejected on the basis of being incomplete.

WS-RFT-25-061 - General Contracting Services for New Fire and Paramedics Response Station

Opening Date: August 12, 2025 12:00 PM

Closing Date: September 9, 2025 3:00 PM

Schedule of Prices

The Bidder hereby Bids and offers to enter into the Contract referred to and to supply and do all or any part of the Work which is set out or called for in this Bid, at the unit prices, and/or lump sums, hereinafter stated. H.S.T. is additional.

* Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Town of Whitchurch-Stouffville.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

The submitted price should be all-inclusive of all cost necessary to complete the job. This includes but not limited to, materials, equipment, labor, transportation, permits and any other expenses required to deliver the project in its entirety.

Table A: Pricing

Item Description	Unit of Measurement	Estimated Quantity	Price *	Total
Lump sum price for Construction of the new Fire and Paramedic Response Station at 4902 Aurora Road, Whitchurch-Stouffville, Ontario excluding the Cash Allowances	Lump Sum	1		
Subtotal:				

Table B: Cash Allowances

Specification Reference	Item Description	Price	Total
01 21 00 - Allowances	Refer to Cash Allowance List 1-14 in Section	\$954,500.0000	\$ 954,500.00
Subtotal:			\$ 954,500.00

Table C: Provisional Price Items

The provisional items described below may not be required under the Agreement.

The necessity for and/or actual quantities of these items will be determined by the Town during the term of the Contract.

In the event that any or all of these items are found not to be required, the Contractor may not claim extra payment for loss of anticipated profits or impact costs in relation thereto.

Specification Reference	Item Description	Unit Price *	Total
08 36 13 – Sectional Overhead Metal Doors	Provide two (2) aluminum sectional overhead doors, identified as FFD 34F F and FFD 34F G, in lieu of the base contract doors. This substitution shall result in a net cost reduction to the Contract Price.		
Subtotal:			

Summary Table

Bid Form	Amount
Table A: Pricing	
Table B: Cash Allowances	\$ 954,500.00
Subtotal Contract Amount:	

Sub-Contractors

The Bidder shall state all Subcontractor(s) and type of Work proposed to be used for this project. Bidders shall not indicate "TBD" (To Be Determined) or "TBA" (To Be Announced) or similar wording and shall not indicate multiple choices of Subcontractor names for any Subcontractor category in their list of Subcontractors.

The Bidder shall state only one (1) Subcontractor for each type of work

Bidder(s) shall upon request by the Town of Whitchurch-Stouffville produce a list of references for all or any proposed Subcontractors within three (3) business days.

Sub-Contractor List

Provide a list of all subcontractors you will be using to undertake the Work. Sub-contractors may not be adjusted without written permission from the Town.

Additional rows if required.



By clicking here I confirm that there are no Subcontractor(s) and the Bidder shall perform the project with their **"OWN FORCES"**.

Line Item	Company Name *	Address *	Contact Person *	Phone Number *	Email Address	Description of Sub-Contractor's Work *
1						

Documents

It is your responsibility to make sure the uploaded file(s) is/are not defective or corrupted and are able to be opened and viewed by the Town of Whitchurch-Stouffville. If the attached file(s) cannot be opened or viewed, your Bid Submission may be rejected.

- COR * (mandatory)
- Digitally Verifiable Bid Bond (10%) * (mandatory)
- Digitally Verifiable Agreement to Bond * (mandatory)

Addenda, Terms and Conditions

By submitting an executed Bid Form, the Bidder agrees to be bound by the terms and conditions of the Bid Document and the following:

The Town's *General Terms and Conditions* (attached hereto) and the Town's *Procurement By-law #2024-032-FI*, which can be found on the Town website:

<https://whitchurch.civicweb.net/document/109581/?ID=79767>

The Bidder agrees to provide all necessary labour, material and equipment necessary to complete the Work or provide goods and services as applicable and as per the Work described in the Bid Document for the quoted price on the Bid Form.

The Bidder, by signing this Bid Form, acknowledges the following:

1. That this Bid is made without any connection, knowledge, comparison of figures or arrangements with any other firm, company or person putting forward a response to the same tender for the same Work and is in all respects fair and without collusion or fraud;
2. That all information stated in response to this Bid Document is in all respects fair and true;
3. That no member of the Town's Council, or any Town employee, is or will become interested directly or indirectly as a contracting party or in the performance of the Contract;
4. That any H.S.T. amounts normally shown as "included" in goods or services are to be backed out and shown separately. H.S.T. will be calculated based on the Bid Price (excluding taxes) in the Bid Form. Bidders are to show a separate line item for H.S.T. on their invoices and draw certificates;
5. That Bids shall be irrevocable and valid for acceptance by the Town for a period of NINETY (90) business days from the Closing Date and Time;
6. That if I/we withdraw this Bid before the formal Contract is executed by the Awarded Bidder for the said Work or Ninety (90) Business Days, whichever event first occurs, the amount of the Bid Deposit accompanying this Bid (if applicable to this bid) shall be forfeited to the Owner;
7. The evaluation of the Bid prices will be based on the Bid Price (excluding taxes). Bid prices MUST be guaranteed until the final completion of the Contract;
8. That Payment Terms are to be within twenty-eight (28) days of received and approved invoice(s); and shall be made through Electronic Funds Transfer (EFT)
9. That the Town reserves the right, in its sole discretion, to award in whole or in part (including, without limitation, by item or groups of items), or to award to more than one Bidder;
10. That I/We certify that we are in full compliance with Section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service, made under the Accessibility for Ontarians with Disabilities Act, 2005. If requested, we are able to provide written proof that all employees have been trained as required under the act. I/We shall be aware and sensitive to accessibility and disability issues;
11. That the Vendor shall ensure that any information, products, deliverables and/or communication (as defined under AODA) produced pursuant to the Contract shall be in conformity with World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0 Level AA and shall be provided in any required document types, including but not limited to Word, Excel, PowerPoint, and PDF; and
12. That the Bidder/Proponent acknowledges and agrees that the Bid Document may be executed electronically, and if so executed and transmitted, the electronic signature shall be for all purposes as effective as if the Bidder/Proponent had delivered a manually executed original Bid Document. The Bidder/Proponent further acknowledges and agrees that in the event of a successful award, subsequent official agreements will require manual signing.

I/WE (including any related or affiliated entities and any principal thereof) have no unresolved litigation with the Owner.

☐ I/WE agree to be bound by the terms and conditions and have authority to bind the Corporation and submit this Bid on behalf of the Bidder.

The bidder shall declare any potential conflict of interest that could arise from bidding on this bid. Do you have a potential conflict of interest? ☐ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document

Please check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
There have not been any addenda issued for this bid.		