1. GENERAL

1.01 SECTION INCLUDES

.1 This Section specifies commissioning requirements that are common to Mechanical Divisions work Sections and it is a supplement to each Section and is to be read accordingly. When requirements of this Section contradict requirements of Division 00 or Division 01, conditions of Division 00 or Division 01 to take precedence.

1.02 REFERENCES

.1 Refer to commissioning requirements specified in Division 01.

1.03 COMMISSIONING AGENT INVOLVEMENT VERSUS WARRANTY OBLIGATIONS

.1 Involvement of Commissioning Agent performing duties as described in this Section is not in any way to void or alter any Contractual warranty obligations.

1.04 SUBMITTALS

.1 Submit to Commissioning Agent, at same time as submittal to the Consultant, one copy of each shop drawing or product data sheet associated with equipment or systems to be commissioned.

.2 Submit for review, a Commissioning Plan with schedule, commissioning procedures for commissioning events, and a copy of Commissioning Agent's commissioning data sheets for equipment/systems to be commissioned.

.3 Submit a list of commissioning instruments and for each instrument, indicate purpose of instrument and include a recent calibration certificate.

.4 Submit equipment and system manufacturer's start-up and test report sheets for review a minimum of 1 month prior to equipment and system start-up procedures.

1.05 CLOSEOUT SUBMITTALS

.1 After start-up and successful pre-functional performance testing and submittal of completed forms, submit, for each system or subsystem, a letter confirming pre-functional performance testing has been successfully completed and system or subsystem is ready for functional performance testing and commissioning process to commence.

1.06 DEFINITIONS

.1 Commissioning: process of demonstrating to Owner and Consultant, for purpose of final acceptance, by means of successful and documented functional performance testing, that systems and/or subsystems are capable of being operated and maintained to perform in accordance with requirements of Contract Documents, all as further described below.

.2 Commissioning Agent: commissioning authority who will supervise commissioning process, and who will recommend final acceptance of commissioned mechanical work.

.3 Start-Up and Adjusting: process of equipment manufacturer's/supplier's technical personnel, with Contractor, starting and operating equipment and systems, making any required adjustments, documenting process, and submitting manufacturer's/supplier's start-up reports to confirm equipment has been properly installed and is operational as intended.

.4 Pre-Functional Performance Testing: testing, adjusting and operating of components, equipment, systems and/or subsystems, by Contractor, after start-up but before functional performance testing, to confirm components, equipment, systems and/or subsystems operate in accordance with requirements of Contract Documents, including modes and sequences of control and monitoring, interlocks, and responses to emergency conditions, and including submittal of pre-functional performance testing documentation sheets.

.5 Functional Performance Testing: a repeat of successful pre-functional performance testing by Contractor, in presence of Commissioning Agent and the Consultant with completed Commissioning Agent's commissioning documentation sheets to document, validate and verify equipment, systems and subsystems are complete in all respects, function correctly, and are ready for acceptance.

.6 Commissioning Documentation Sheets: prepared sheets for pre-functional performance testing and for functional performance testing supplied by Commissioning Agent for each piece of equipment/system to be commissioned, each sheet or set of sheets complete with Project name and number, date of commissioning, equipment/system involved, equipment/system name and model number, equipment tag in accordance with drawings, and, for each commissioning procedure listed, a column giving expected data in accordance with Contract Documents, a column to fill in observed data during commissioning, and space for signatures of Contractor and Commissioning Agent.

.7 Systems Operating Manual: a manual prepared by Commissioning Agent to present an overview of building mechanical systems and equipment to be used by building maintenance personnel to assist them in daily operation of systems.

.8 Validate: to confirm by examination and witnessing tests correctness of equipment and system operation.

1.07 QUALITY ASSURANCE

.1 Commissioning work is to be in accordance with requirements of following:

.1 CSA Z320, Building Commissioning Standard and Check Sheets;

.2 ASHRAE Guideline 0, The Commissioning Process;

.3 ASHRAE Guideline 1.1, The HVAC Commissioning Process;

.4 ASHRAE Guideline 1.2, The Commissioning Process for Existing HVAC&R Systems;

.5 ASHRAE Guideline 1.5, Commissioning Smoke Control Systems;

.6 Owner designated Commissioning Agent.

1.08 COMMISSIONING OBJECTIVES

.1 Objectives of commissioning process:

.1 to support quality management by means of monitoring and checking installation;

.2 to verify equipment/system performance by means of commissioning of completed installation;

.3 to move completed equipment/systems from "static completion" state to "dynamic" operating state so as to transfer a complete and properly operating installation from Contractor to Owner.

1.09 TESTING EQUIPMENT

.1 Supply instruments and test equipment required to conduct start-up, testing and commissioning procedures.

2. PRODUCTS – NOT USED

3. EXECUTION

3.01 COMMISSIONING

.1 Commission work in accordance with requirements of this Section and as required by Commissioning Agent.

.2 Prerequisites to successful completion of commissioning:

.1 submittal of signed start-up and test reports;

.2 completion of system testing, adjusting and balancing (TAB), and acceptance of TAB reports;

.3 permanent electrical and control connections of equipment;

.4 successful completion and documentation of pre-functional performance testing;

.5 submittal of letters to the Consultant certifying systems and subsystems have been started, tested, adjusted, successfully pre-functional performance tested, are ready for functional performance testing, and are in accordance with requirements of Contract Documents.

3.02 PHASING OF COMMISSIONING

.1 If Project will be constructed in phases, phase commissioning accordingly to suit progress and phases of Work.

3.03 DEFICIENCIES LISTED DURING COMMISSIONING

.1 Correct deficiencies listed by the Consultant and Commissioning Agent during commissioning process within 15 calendar days of notification unless agreed otherwise with the Consultant, and when deficiencies have been corrected, notify the Consultant and Commissioning Agent immediately.

3.04 SYSTEMS TO BE COMMISSIONED

.1 Mechanical systems to be commissioned include, but are not to be limited to, systems described below. Specific commissioning procedures are to be as directed by Commissioning Agent.

.2 Commissioning of drainage systems includes:

.1 commissioning of drainage pumps and controls by means of tests recommended by manufacturer to confirm proper operation and performance;

.2 commissioning of equipment such as interceptors and backflow preventers.

.3 Commissioning of fire protection systems will be considered complete upon preparation and submittal by Contractor of completion certificates required by applicable NFPA Standards, demonstration of proper system operation to local Fire Chief and any other authorities, including Owner's

insurance underwriter as required, and coordination and cooperation with fire alarm system commissioning procedures, in particular smoke control systems and other such fan system control sequences.

.4 Commissioning of water systems (all piping extended from Municipal main) includes:

.1 commissioning of pumps and controls;

.2 commissioning of water heaters;

.3 commissioning of piping specialties such as backflow preventers, mixing valves, and similar components;

.4 commissioning of trap seal primer units, including adjustment of water flows and confirmation of water flow at each connected trap;

.5 commissioning of plumbing fixtures.

.5 Commissioning of compressed air system includes "head end" compressor equipment, pressure reducing equipment, and outlets.

.6 Commissioning of heating systems includes piping, piping specialties, equipment, and control, as well as checking and validating temperature and flow documentation contained in TAB reports. If TAB is not done during heating season, a follow-up site visit during heating season will be required to confirm proper flows and temperatures, and any required system "fine tuning".

.7 Commissioning of cooling systems includes piping, piping specialties, equipment, and control, as well as checking and validating temperature and flow documentation contained in TAB reports. If TAB is not done during cooling season, a follow-up site visit during cooling season will be required to confirm proper flows and temperatures, and any required system "fine tuning".

.8 Commissioning of HVAC chemical treatment systems includes feed and monitoring equipment, and testing of system fluids to confirm proper concentration of chemical.

.9 Commissioning of air handling systems includes equipment, ductwork, ductwork specialties, controls, interlocks, and checking and validating air capacities and flows in accordance with TAB reports.

.10 Control work commissioning includes confirmation of proper operation of individual control components, and overall operation of controls in conjunction with operation of connected building systems, including heating season/cooling season testing requirements specified above.

.11 Commissioning of BAS includes confirmation of proper operation of components, input/output points, hardware and software, and demonstration of system performing required procedures.

.12 Commissioning of special usage room controls includes confirmation of proper operation of individual components, and proper operation of overall control system, all in accordance with governing Codes and Standards.

.13 Commissioning of noise and vibration control equipment includes noise and vibration measurements to confirm proper operation of equipment.

3.05 COMMISSIONING PROCESS

.1 Perform commissioning process in stages and include, but not be limited to, following:

.1 Stage 1: Commissioning of equipment/systems as listed in this Section, which is a prerequisite to an application for Substantial Performance of the Work and includes supervising and validating results of functional performance testing, and submittal of reviewed Systems Operating Manual.

.2 Stage 2: Commissioning work performed 12 months after issue of a Certificate of Substantial Performance and which includes supervision of Contractor's "fine tuning" of equipment/systems through seasonal occupancy, and any other such work to achieve optimal comfort and performance conditions.

.3 Stage 3: Successful completion of satisfactory equipment/system operation during 1st month after issue of a Certificate of Total Performance of the Work.

.4 Stage 4: Successful completion of satisfactory equipment/system operation during 3rd month after issue of a Certificate of Total Performance of the Work.

.5 Stage 5: Successful seasonal commissioning of building.

3.06 RESPONSIBILITIES OF CONTRACTOR

.1 During construction phase, Contractor is to:

.1 prepare and submit an installation schedule which includes a time schedule for each activity with lead and lag time allowed and indicated, shop drawing and working detail drawing submissions, and major equipment factory testing and delivery dates;

.2 prepare and submit a commissioning schedule which is to include a time schedule coordinated with installation schedule referred to

above and Commissioning Agent, and allowances for additional time for re-tests as may be required, and update schedule on a monthly basis as required;

.3 when requested by Commissioning Agent, arrange site commissioning meetings with Owner, the Consultant, and applicable subcontractors present, to be chaired by Commissioning Agent who will also prepare and distribute meeting minutes;

.4 promptly correct reported deficient work, and report when corrective work is complete;

.5 where required by Codes and/or Specification, retain equipment manufacturers/suppliers or independent 3rd parties to certify correct installation of equipment/systems;

.6 under supervision of equipment manufacturers/suppliers, start-up and adjust equipment to design requirements, and submit start-up sheets which include equipment data such as manufacturer and model number, serial number where applicable, and performance parameters, all signed by equipment manufacturer/supplier and Contractor;

.7 complete Commissioning Agent's commissioning data sheets for multiple items of smaller equipment such as air terminal boxes, fan coil units, backflow preventers, etc., submit sheets to Commissioning Agent, accompany Commissioning Agent for an on-site check of 30% of data sheet information for each type of equipment, and perform any corrective action required as a result of site checks;

.8 perform system testing, adjusting and balancing and, when complete, issue a copy of final report to Commissioning Agent for review and a site check of results, and perform any corrective work required as a result of site checks by Commissioning Agent;

.9 in accordance with updated commissioning schedule and actual progress at site, certify in writing to the Consultant and Commissioning Agent that equipment and/or systems are complete, have been checked, started and adjusted, successfully pre-functional performance tested and documented, and are ready for functional performance testing and commissioning procedures, giving the Consultant and Commissioning Agent a minimum of 5 working days' notice;

.10 perform system and subsystem functional performance testing under supervision of Commissioning Agent, and submit to the Consultant and Commissioning Agent, completed and signed

functional performance testing and commissioning data sheets (issued by Commissioning Agent) and also signed by Commissioning Agent.

.2 During post construction phase, Contractor is to:

.1 optimize system operation in accordance with building occupant's needs and comments using System Operation Manual prepared by Commissioning Agent as reference;

.2 complete commissioning procedures, activities, and performance verification procedures that were delayed or not concluded during construction phase;

.3 accompanied by Commissioning Agent, complete system checks and "fine tuning" with signed documentation as follows:

.1 once during 1st month of building operation;

.2 once during 3rd month of building operation;

.3 once between 4th and 10th months in a season opposite to 1st and 3rd month visits.

.4 correct deficiencies revealed by system checks described above, and, where required, involve equipment manufacturers/suppliers during corrective actions, and report completion of corrective work;

.5 3 months after Substantial Completion conduct a question and answer session(s) at building with Owner's operating and maintenance personnel, with duration of session(s) dictated by number of questions and concerns that have to be addressed.

End of Section