

Access Permission to Contract Area

Name of Contractor Requesting Access:
Date Requested:

Name of Constructor in Contract Area:
Date:

Duration of Project:
Start Date:
Completion Date:
of workers:

Work Location:
Scope of Work:

Name of Project Manager Requesting:
Phone :

Expected Start Date:
Expected Completion Date:

Attach detail of proposed work and separation methods.

	DESCRIPTION	YES	NO	N/A	COMMENTS / REQUIREMENTS
1.0	Contractor access to work area				
1.1	Contractor activity will obstruct the existing planned operation				
1.2	Requires closing of part/section of work area location(s)				
1.3	Requires separate space for storing construction materials and equipment				
1.4	Requires closing of road(s) and notification				
1.5	Requires vehicle access (deliveries/parking etc)				
2.0	Isolation requirements for contractor activity				
2.1	Electrical isolations required				
2.2	Mechanical isolations required				
2.3	Process re-routing, alternative utility supply required				
3.0	Hot work permit(s) required				
3.1	Confined space entry permit(s) required				
3.2	Asbestos Designated substance report required				
4.0	Hazardous Condition Materials / WHMIS controlled products				
4.1	Work area process hazardous condition explained to contractor				
4.2	Localized work area contingency evacuation plan available or briefed to contract				
4.3	MSDS or WHMIS controlled products brought by contractor available				
4.4	Waste generation and disposal plan of contractor available				
5.0	Site Safety Measures				
5.1	Site safety orientation to all contractors given				
5.2	General site emergency & evacuation plan know to all contractors				
5.3	Continuous work supervision by contractor required				
5.4	Adequate washroom/lunchroom/required for contractor personnel				
5.5	List of contractor numbers of contractor’s key personnel available				
6.0	Other plant services required by the contractor				
6.1	Gas				
6.2	water				
6.4	Electricity				

Date Access Permitted:

ACCESS APPROVED:

Work Area:

Date:

Supervisor Name:

Signature: