

APPENDIX G  
PRE-WORK HAZARD ASSESSMENT FORM



## Pre-Work Hazard Assessment Form

This Pre-Work Hazard Assessment Form is a field observation of the physical conditions existing at the proposed work location as at the time of the hazard assessment. The intent of this form is to promote hazard awareness and incident prevention, and to inform all Bidders/General Contractors of any existing hazards that may pose a potential risk during work activities. This form is a communication tool only and is not intended to be a comprehensive account or analysis of all possible and potential hazards present at the work site.

Name of Project Manager: Victor Chau	Project Number: C22020
Name, Title and Organization of Person Performing Assessment: Victor Chau	
Proposed Work Location: York Region Administrative Centre, 17250 Yonge Street, Newmarket, Ontario	Assessment Date: July 6, 2023
Description of Proposed Work: Renovation and Millwork Upgrade of the Great Hall, Decommissioning of the Existing Cafeteria, and Minor Renovations of the Old Access York Space	Assessment Time: 11:50am

Identify **all** known hazards existing at the time of the hazard assessment. Check off if applicable ☒

ELECTRICAL/EQUIPMENT		BIOLOGICAL	
Overhead wires/lines		Increased risk of mould proliferation	
Live systems or high voltage equipment		Bird or bat droppings	
Overhead crane ( <b>must</b> be re-certified before use)		Rodent or insect infestation	
Moving equipment (e.g. drive shafts, belts, gears)		Wildlife	
<b>PHYSICAL</b>		Contaminated sharps, syringes, broken glass	
Fire/explosion risk		Sewage, sludge, biohazards	
Heat		<b>HAZARDOUS CONDITIONS</b>	
High noise levels		Working at heights	
Vibration		Water/drowning/flooding	
High pressure or compressed air systems		Slip/trip hazards and uneven footing	
Indoor air quality issues (e.g. fumes, mists, dusts)		Excavation/ditch/culvert	
Non-ionizing radiation (e.g. UV, IR, radio frequency or lasers)		Concealed/buried services in ground OR in structure walls/floors (e.g. conduit, pipe, hydro, gas, water)	
Sufficient lighting and visibility of all work areas		Confined Space (Provide Confined Space Assessment)	
<b>CHEMICAL</b>		Is PPE required to enter the work area?	
Existing products in use e.g. chemicals, lubricants, solvents, treatments (Provide Safety Data Sheets)		Are site specific rescue plans required for the area?	
Fuels (e.g. gasoline, diesel, natural gas, propane)		Traffic, railway and active roadway nearby	
Chemicals stored in approved cage/cabinet/room		<b>DESIGNATED SUBSTANCES/OTHER MATERIALS</b>	
Explosion proof or grounded containers		A Designated Substance Survey (DSS) <b>must</b> be completed when a designated substance is present in the work area.	
Compressed gas cylinders		Arsenic (e.g. soil, sediment)	
<b>OTHER</b>		Acrylonitrile or Coke Oven Emissions or Ethylene Oxide	
Are other contractors/services entering the work area (e.g. snow clearing, landscaping, deliveries, hauling)? If yes, contact Property Services Branch.	x	Asbestos (e.g. walls, tiles, pipe insulation, coatings)	
Is a security system currently in use?	x	Benzene (e.g. glue, adhesive, gasoline)	
List others/comments:		Isocyanates (e.g. foam, insulation, adhesive, lacquer)	
		Lead (e.g. paint, solder, concrete, coatings, mortar)	
		Mercury (e.g. thermostats, switches, bulbs)	
		Silica (e.g. concrete, cement, mortar, sand blasting)	
		Vinyl Chloride (e.g. PVC production)	
		Contaminated soil or water (e.g. oil, waste)	
		Ozone depleting substances (e.g. coolants)	
		PCBs (e.g. light ballasts, transformers, capacitors)	

All Bidders/General Contractors shall release and hold harmless The Regional Municipality of York, its consultants, the local municipalities and their respective council members, directors, officers, agents and employees from and against any claims, demands, losses, costs, damages, actions, suits or proceedings (including by any government agency) arising as a result of any omissions, misrepresentation, inconsistencies, or errors in the information or content stated in this form.

**All General Contractors must:**

- Advise anyone who may be affected of any additional hazards located on site prior to and at any time during work activities
- Visit the proposed work location (if possible) to become familiar with the surroundings and any potential hazards that may be present
- Understand that in the event of any conflicts, the requirements of *Occupational Health and Safety Act* and its regulations take precedence over any requirements of the Contract or any directions provided
- Ensure that training is provided to their employees and/or subcontracted employees to perform work based on the hazards identified in this form
- Comply with all requirements under the *Occupational Health and Safety Act* and its regulations
- Sign this form to acknowledge the hazards and conditions identified as existing at the time of this assessment, prior to the commencement of any work on site.

**To be completed by General Contractor**

By signing this form, I acknowledge, as the Authorized Representative of the General Contractor, the hazards outlined above in this Pre-Work Hazard Assessment Form and agree to take every precaution reasonable in the circumstances to protect employees, Subcontractors, visitors and the public from those hazards at all times.

(Please Print)

**Name of General Contractor:** \_\_\_\_\_

**Name and Title of Authorized Representative:** \_\_\_\_\_

**Signature of Authorized Representative:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Note:** All shaded areas must be completed prior to commencing work.